

PATIENT INFORMATION

Captain / Dr / Mr / Mrs / Ms / Miss / Master (please circle)

First Name

SurnameDOB.....

Address

.....Post Code

Postal Address

Post Code E-mail

Telephone Nos:(Hm) (Wk).....(Mob).....

Preferred Contact (please circle) – Home / Work / Mobile / Email

Occupation

Employer

Person responsible for the account

Emergency contact NamePhone:.....

Referred byNon referral (How did you find us?).....

Health FundRef No.....

General Practitioner

Address

Phone Number

Name of specialist (if applicable).....

Address.....

Phone Number.....

We request and expect payment at the time of treatment. For your convenience we accept cash, cheques, eftpos, all major credit cards. Also note that you are responsible for any costs incurred by our practice for recovery of outstanding payments.

I understand that payment of the account is my responsibility, and that my Health Fund (if any) will not cover the full amount. I undertake to pay any expenses incurred or to be incurred in the collection of any overdue portion of this account.

Signed:Dated:

PATIENT DENTAL HISTORY

Surname _____ First Name _____

Welcome to our practice. To help us evaluate your dental health would you please answer the following questions.

What is the reason for today's visit?

How long has it been since your last visit to a dentist (approx) _____

What was it for _____

Any problems with previous treatment?

Have you ever had dental x-rays taken? If so, when? _____

If wearing dentures, when were they constructed? _____

WHAT DENTAL PROBLEMS DO YOU HAVE? (please circle)

Toothache	Y / N	Aware of grinding/clenching teeth	Y / N
Sensitive teeth to hot or cold	Y / N	Worn or broken teeth	Y / N
Sensitive teeth to biting pressure	Y / N	Clicking or noises in jaw joints	Y / N
Sensitive teeth to sweet	Y / N	Locking of jaw joints	Y / N
Problems with food packing/impaction	Y / N	Pain in face or jaw joints	Y / N
Lost filling or cavity	Y / N	Suffer from migraine or headaches – Frequency	Y / N
Bleeding gums	Y / N	Stiff or sore facial muscles	Y / N
Loosening teeth/ loose denture	Y / N	Had trauma to face or head	Y / N
Missing teeth	Y / N	Eating is uncomfortable, painful or tiring	Y / N
Bad breath	Y / N		
Bad appearance	Y / N		

Do you have any other dental problems? _____

How often do you use a toothbrush? _____

Type of brush used – Hard Medium Soft Multi Soft Electric

Do you use dental floss? YES/NO

If so, frequency _____

On a scale of 1 – 10, how would you rate your smile _____

In your previous visit to a dentist, have you ever had:

- a) Abnormal reaction to drugs or materials used by the Dentist _____
- b) Difficult extractions? _____
- c) Dry sockets? _____
- d) Excessive haemorrhage? _____

YOUR HEALTH INFORMATION & OUR PRIVACY POLICY

Our practice respects your right to privacy. We realise that it is important that you understand the purpose for which we collect details about your health, as well as how this information is used at our practice and to whom this information might be disclosed.

The policy of our practice is to follow these procedures:

1. The information collected will be used for the purpose of providing treatment to you. Personal information such as your name, address and health insurance details will be used for the purpose of addressing accounts to you, as well as processing payments and writing to you about our services and any issues affecting your treatment.
2. We may disclose your health information to other health care professionals, including specialists we may refer you to, or require it from them, in our judgement, that is necessary in the context of your treatment. In that event, disclosure of your personal details will be minimised wherever possible.
3. We may also use parts of your health information for research purposes, in study groups or at seminars as this may provide benefit to other patients. Should that happen, your personal identity will not be disclosed without your consent to do so.
4. Your medical history, treatment records, x-rays and any other material relevant to your treatment will be kept here. You may inspect or request copies of our records of your treatment at any time, or seek an explanation from the dentist. Statutory fees will apply in relation to the types of access you seek. If you request an explanation of our records or a written summary, our usual fees apply to these services.
5. If any of the information we have about you is inaccurate, you may ask us to alter our records accordingly.

You can otherwise rest assured that your health information will be treated with the utmost confidentiality. Disclosure will not be made to any person not involved in either your treatment or the administration of this practice, without your prior written consent. If you have any queries or concerns about our handling of your health information, please do not hesitate to raise these concerns with our practice.

Otherwise, please sign this form as confirmation that you have read and understood our privacy policy, and consent to the use of your health information in this way.

Signed: _____ Witnessed by: _____

Date: _____

Patient/Parent/Guardian Name: _____

Dependents: _____